

DEPARTMENT OF IMMIGRATION SERVICES

ISSUANCE OF KENYA DEPENDANT PASS

CHECKLIST

(PLEASE TICK AS APPROPRIATE)

NO	REQUIREMENTS	YES	NO
1.	Duly filled and signed application FORM 28		
2.	Detailed cover letter addressed to the Director of Immigration Services		
3.	Copy of valid National passport(bio-data page)		
4.	Current immigration status for both the applicant and the dependant		
5.	Current two (2) passport size colored photos of the dependant		
6.	Evidence of the relationship between the applicant and the dependant		
7.	Proof of sufficient and assured income to sustain self and the dependant		
8.	Sworn affidavit of incapacity/inability to sustain self (dependant)		
9.	A valid copy of work permit- at least six months to its expiry(for applicants holding work permits)		

SUBMITTED BY:

Name:

Cell phone no:

Institution:

ID/ Passport Original seen:

Copy of ID/ Passport attached:

Contact Person:

Email address:

Cell no:

FOR OFFICIAL USE

RECEIVING OFFICER

NAME

REMARKS

SIGNATURE

DATE

INDEXING OFFICER

NAME

REMARKS

SIGNATURE

DATE

RECOMMENDING OFFICER

NAME

REMARKS

SIGNATURE

DATE